



# New Account Application Form

Return to [admin@tekhygiene.com](mailto:admin@tekhygiene.com)

Date: \_\_\_\_\_ Tel. No: \_\_\_\_\_

Company Name: \_\_\_\_\_

Trading As (if Different from Above): \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_ Account Tel No: \_\_\_\_\_

Accounts Email: \_\_\_\_\_ Accounts Contact: \_\_\_\_\_

Email address for Certification: \_\_\_\_\_

Account Requested Prepayment/Proforma: ☐ Credit/Full: ☐

## Trader Information

Soletrader ☐ Partnership/LLP ☐ Limited Co/PLC ☐

VAT No \_\_\_\_\_ EORI No (if held) \_\_\_\_\_

Company Registration No \_\_\_\_\_

Monthly Credit Required (Full Account): \_\_\_\_\_

Prepayment Account: Payment is required at point of Invoice. Fabric dispatched and certificate issued after payment.

Full Account: First 3 Invoices are Prepayment.

Following that payment terms of 15 days from start of month following Invoice apply.

All Invoices are in GBP. We only accept payments by Bank Transfer. All Fees, Bank Charges and Duties must be paid by Customer. We reserve the right to change customers from full to prepayment account at our discretion.

Bank Details \_\_\_\_\_ Name Of Bank \_\_\_\_\_

Name shown on Account: \_\_\_\_\_

Account No: \_\_\_\_\_ Sort Code: \_\_\_\_\_

Trade Reference \_\_\_\_\_ Trade Reference \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Tel No: \_\_\_\_\_ Tel No: \_\_\_\_\_

## Read and Sign Trade Agreement on Page 2.

### **TEK Group (TEK H&S Ltd)**

Unit 2 Aston Road, Cambridge Road Industrial Estates, Bedford, MK42 0JL. United Kingdom

T: +44(0)1234 217788 E: [admin@tekhygiene.com](mailto:admin@tekhygiene.com) [www.tektreatments.com](http://www.tektreatments.com)

Registered in England No. 7585551 - V.A.T. No GB 109752702

# TERMS AND CONDITIONS OF TRADE

Any reference to 'the Company' shall be taken as TEK H&S LTD Doc No.12 01/01/2026

1. Orders are accepted subject to the Company's Terms and Conditions of Business, which may be altered from time to time. The Terms and Conditions current at the time of acceptance of the order shall apply.
2. **International Customer Payees** - All invoices are in £ Sterling (GBP) ensure all Bank, Duty and Import taxes are covered by the supplier so to ensure the Company receive the full amount stated on the invoice. You must ensure all international deliveries are DDP (duty delivery paid). When goods are ready for shipping outside the UK mainland, weights and dimensions will be provided for you to arrange shipping. When making an order and /or a commercial invoice for customs purposes please follow the instructions listed on our web site [www.tektreatments.com](http://www.tektreatments.com) on the 'MAKE AN ORDER' page including fabric value and commodity HS codes.
3. **Documentation** - All fabrics must be accompanied by a written order (attached or emailed) clearly stating your company details the design name, fabric composition, treatment UK or International Standard / type of finishing required, any special instructions including marking fabric face side (if it is unclear as to which is the fabric face) it is advised that a sample of the same is provided. If fabrics are sent direct from the manufacturer/distributor, you must ensure that your details/ companies name is on the fabric rolls. If the fabric cannot be identified they will be placed in a holding area and can delay processing
4. **Samples and Information** - Samples and all relevant information must be supplied to ensure correct treatment. The Company will not accept responsibility for any errors arising from insufficient or incorrect details
5. **Third Parties** - Where fabrics are sent directly to third parties for manufacture, collection or onward shipment, the Company cannot accept responsibility for loss, damage, or error once goods leave our premises. Insurance of goods in transit is the responsibility of the fabric supplier unless agreed in writing prior to shipping. In sending good for processing to TEK H&S Ltd you are agreeing to ensure "goods in transit insurance" is in place. Third party deliveries please ensure you clearly provide full delivery address, email address, contact name and phone number.
6. The Company reserves the right to cancel or suspend by written or verbal notice any order or part order without liability, if deemed fit or necessary. We hold full retention of title over the goods/ fabric until are paid for in full
7. No claim against the Company will be considered for any fabric which has been cut for use in manufacture or as made-up goods. It is the supplier's responsibility to ensure that any third party carefully check that the goods are correct in every respect prior to use.
8. **Risk, Cost and Liability** - Risk in all fabrics remains with the Customer at all times, including during processing, unless otherwise agreed in writing. The Company's liability is strictly limited to the cost of the treatment carried out by TEK H&S Ltd on the affected fabric. The Company shall not be liable for any indirect, consequential or economic loss, including loss of profit, production, or reputation, including deadlines arising from the treatment or handling of fabrics and treatment times/ delays.
9. **Processing and Shrinkage** - The Company will take reasonable care in processing fabrics to the required standard. No liability is accepted for colour change, shrinkage, or reaction caused by the presence of reactive dyes, Optical Brightening Agent (OBA) and some Silicon finishes, or coatings on the fabric. Customers should allow up to 5% shrinkage as standard and an at least an additional 20cm per roll for processing. The Company cannot accept liability for losses due to shrinkage or distortion arising from the treatment process.
10. **Open Weave Fabrics** - Open or loose-weave fabrics may require additional treatment to prevent bleed-through of compounds to the face of the fabric. Any such additional treatment will be chargeable, and the Company accepts no liability for bleed-through where this additional treatment is declined.
11. **Claims and Inspection** - All fabrics must be inspected by the Customer immediately upon return. Any claims relating to damage, shortage, or quality issues must be notified to the Company in writing within seven (7) days of delivery. Fabrics that have been cut, altered, or used in manufacture cannot normally be the subject of a claim. Failure to notify within this period may prejudice the Company's ability to investigate but does not affect statutory rights. We reserve the right to re-process and correct any issues after treatment.
12. **Representations** - The Customer acknowledges that it has not relied upon any representation or warranty not expressly set out in writing in the contract.
13. **Dispute Resolution and Limitation of Liability** - Any dispute not resolved by negotiation shall be referred to a single arbitrator in accordance with the Arbitration Act 1996. The Company's total liability for any claim shall not exceed the lesser of (a) £10.00 per linear metre of the affected fabric, or (b) the total treatment charge paid for that fabric. The Company shall not be liable for indirect, consequential, or economic loss.
14. **Velvets, Pile Fabrics, Silks, and Wall coverings** - The Company will exercise care and skill in handling all fabrics, but due to the delicate nature of some materials, processing is undertaken at the Customer's risk.
15. **Payment Terms** - Payment is due by the 15th day of the month following the invoice date, NETT. No discounts are to be taken. Prepayment/pro forma accounts require cleared funds prior to dispatch/shipping. Accounts that have remained dormant/unused for over 12 months may require pre-payment. Accounts that have not been used for over 2 years may require a "new account form" to be completed.
16. **Redirected fabric orders** - Fabric redirected to TEK from our competitors, who do not have our technology or our advanced abilities to process difficult and flammable yarns, are subject to a £2.50 per metre surcharge.
17. **Special Fabric Considerations** - For fabrics containing metallic threads, sequins, embroidery or other embellishments, the Customer must notify the Company in advance and provide detailed handling instructions. These materials may require bespoke treatment methods, potentially incurring additional charges. The Company cannot guarantee the preservation of decorative elements and accepts no liability for any alteration or damage resulting from processing such specialised fabrics.
18. **Carriage and Insurance** - Carriage and packaging will be charged in full. Insurance during transit is the Customer's responsibility unless otherwise agreed in writing. The company use third party carriers and any loss in transit is restricted to the courier's weight /value insurance policy. We strongly recommend for high value fabrics additional transit insurance is taken out.
19. **Samples and Trials** - Sample and trial charges are £35.00 per item (non-refundable). Independent testing is charged at cost and payable irrespective of the result/outcome. Full rig internal testing in our in-house laboratory there is consumables charge of £20. (foams/Cribs etc)
20. **Redirected/Rerouted Fabrics** - Where fabrics are requested to be redirected by the supplier/Customer to another address, full delivery details must be supplied in writing. The Company cannot be held responsible for delays or errors once goods have been collected or dispatched. Please ensure that your details are on any redirected rolls/orders and also confirmed verbally to ensure the instruction has been received.
21. **Measurements and Invoicing** - All measurements are taken after treatment and are deemed final unless manifest error is demonstrated. Goods will be invoiced based on the measured-out fabric length not the meterage stated on the official order.
22. **Governing Law and Jurisdiction** - These Terms and Conditions shall be governed by and construed in accordance with the laws of England and Wales. Any disputes shall be subject to the exclusive jurisdiction of the English courts.
23. **Force Majeure** - The Company shall not be liable for delay or failure to perform its obligations caused by circumstances beyond its reasonable control, including but not limited to power failures, industrial action, equipment breakdown, transport disruption, or supplier delays.

I have read and understood the conditions stated in the terms and conditions of trade above and agree to the terms stated within.

Name (PRINT) \_\_\_\_\_

Postion: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_